



**DEPARTMENT OF THE ARMY**  
INSTALLATION MANAGEMENT AGENCY  
EUROPE REGION  
UNIT 29353, BOX 200  
APO AE 09014

IMEU-PLD

7 July 2006

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: IMA-EURO 3rd Synchronization Conference in Support of FY07 Unit Moves

1. Request your participation in the subject event to be held on 16 November 2006 at the Patrick Henry Village Pavilion, Heidelberg, Germany from 0900 to 1700 hours.
2. This 3rd Synchronization Conference will have a re-cap of lessons learned from the FY06 transformation execution and then concentrate on the FY07 announcement of unit moves.
3. The FY06 Conferences were extremely successful and the benefit from the exchange of critical information was instrumental in resolving issues for unit moves early on in the process.
4. Please provide a POC from your organization to Ms. Jeanne Wasko, [Jeanne.Wasko@us.army.mil](mailto:Jeanne.Wasko@us.army.mil), DSN 370-7586 by 28 July 2006. Further planning efforts will be coordinated directly with your POC.

RUSSELL B. HALL  
DIRECTOR

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